

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: September 13, 2010

TIME: 4:30 p.m.

PLACE: Battell Community Center, Community Room

PRESENT: Reg Wagle, John Coppens, Carolyn Teeter, Bob Shriner, Mike Bergin, and Ellen West

ALSO PRESENT: Michael Faulkner, Carmen Maes, Joe VanNevel, George Fowler, , and Robert C. Beutter

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Board President, Mr. Wagle, called the regularly scheduled meeting to order at 4:31 p.m. The Pledge of Allegiance was recited followed by Mr. Wagle calling for a motion to approve the minutes of the August 9, and August 23, 2010, regularly scheduled Park Board meetings. Mrs. Teeter moved to approve the minutes as submitted and Mr. Coppens seconded it. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

The Department requested the renaming of the south portion of Merrifield Park to Crawford Park in honor of Don and Nancy Crawford and their dedication to Shiojiri Niwa. Mr. Coppens moved to approve the request and Mrs. Teeter seconded it. The motion carried unanimously. As a note, a proclamation will be issued for signatures by the Board following a dedication ceremony on September 16th at 7 PM.

Mr. Faulkner presented the 2011 Proposed Budget and Salary Ordinance to the Board, highlighting the various changes for the upcoming year. Mr. Shriner moved to approve the 2011 Proposed Budget and Salary Ordinance as presented. Mrs. Teeter seconded the motion. The motion carried unanimously. THERE ARE @ SEPARATE LINES. EDIT THIS.

The UAW Local 5 requested the use of 2 ball fields at Rose Park at no charge to host a tournament fundraiser. In lieu of cash for registration fees for each team, the UAW is charging non-perishable food items. All proceeds will benefit the Northern Indiana Food Bank. Mr. Coppens moved to approve the request and Mr. Shriner seconded it. The motion carried unanimously.

Greg Ferris requested the use of the Battell Center Auditorium at a reduced fee to lessen the costs associated with holding a fundraiser in the auditorium on September 18, 2010, for Claudia Thompson who is fighting colon cancer. No action was taken due to lack of a motion on the request.

The Suzuki Music School of Granger requested the Board waive the fee for use of the Battell Center Auditorium on May 6, 2011. The school wishes to dedicate its final concert of the year to the Food Bank of Northern Indiana. Admission would be either monetary or food and be given to the Food Bank. No action was taken due to lack of a motion on the request.

The American Heart Association requested the fees be waived to use Robert C. Beutter Riverfront Park to host its 2010 Start! Heart Walk on October 2, 2010. All proceeds would

therefore be guaranteed to go toward the fight against heart disease and stroke. Mrs. Teeter moved to approve the fee waiver and Mr. Bergin seconded it. The motion carried unanimously.

George Lane requested on behalf of the National Flag Celebration the use of Beutter Park and stage for MIA/POW activities on September 18th. The Board asked for liability insurance from this group and whether or not it would conflict with other activities along the Riverwalk. Ms. Werntz advised the Board that the National Kidney Foundation's annual fundraiser walk was that day as well as a wedding at scheduled for 2:30 PM at Beutter Park but that these events should not conflict with each other in light of the morning time frame for the requested event. No action was taken for lack of a motion on the request.

Ms. Werntz requested payment approval of claims for the Parks & Recreation Department as listed below:

1000354	\$	872.05
1000361	\$	414.50
1000364	\$	296.56
1000372	\$	185.50
1000374	\$	655.00
1000386	\$	27,330.09
1000387	\$	267.40

Mrs. Teeter moved to approve the claim dockets as presented. Mr. Bergin seconded Mrs. Teeter's motion. The motion carried unanimously.

Battell Center donations for the month of August totaled \$1,081.73. Mr. Coppens moved to approve the donations as presented and Mr. Shriner seconded the motion. The motion carried unanimously.

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Monthly Departmental Reports

Mr. Faulkner indicated that the Department was busy with elementary athletics, including youth tackle football, flag football and volleyball. Mr. Faulkner reminded the Board of the health fair scheduled for September 25th at Beutter Park.

Mrs. Maes reported that preparation for youth football and running concerts filled her August. She also thanked the Board for supporting the softball fee change as 7 additional teams registered for fall ball. Mrs. Maes questioned the low participation for volleyball. She wonders if this is because coaches are not at the schools as in past practice to help boost numbers. She indicated that Mr. Dave Kindig from Beiger School was the only person to step forward as a volunteer coach who had been a paid coach previously.

Mr. Faulkner reported for Mr. Frye the Pro Shop activities for Eberhart, indicating that the course was up in nearly all revenue aspects. He also indicated that Mr. Fowler had been the "general contractor" for the drainage project.

Mr. Fowler reported that August had been the 5th worst August in golf course history, but that we had come through the challenge well with good employees and good equipment. Disruption from Selge was minimal and MHS and Mishawaka-Marion Girls Golf Teams had come to do clean up.

Mr. VanNevel provided the Board with comprehensive figures for the 2010 season for Mary Gibbard Pool. Total revenue was \$4,967.50 for the season. Seasonal employment expense, though kept as low as possible, totaled \$10,953.45. Mr. VanNevel also provided a summary of activities for the Merrifield Complex and listed some of the administrative duties handled as well.

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Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Coppens seconded the motion. The motion carried unanimously.

Meeting was adjourned at 5:36 p.m.

Submitted for Approval to the Board

Michelle L. Wertz,
Office Manager, Parks & Recreation

Approved: _____
Carolyn Teeter, Board Secretary